

Information Technology Workshop wordlist

Notes – Poznámky

[C] countable	počítatelné podst. jméno
[U] uncountable	nepočítatelné podst. jm.
[pl] plural	množné číslo
[sg] singular	jednotné číslo
<i>adj</i> adjective	přídavné jméno
<i>adv</i> adverb	příslowce
<i>noun</i>	podstatné jméno
<i>phrasal verb</i>	frázové sloveso
<i>prep</i> preposition	předložka
<i>verb</i>	sloveso
<i>op.</i> opposite	slovo opačného významu
informal	neformální

A

access verb (~ sth) to be able to open a file, website, program, database, etc. mít přístup (k), otevřít (co)

accessory noun [C] an extra item that is added to sth and is useful or attractive but important příslušenství

according to before vowels / *prep* in a way that matches, follows or depends on sth dle, podle, v souladu s

adaptor noun [C] a device for connecting pieces of electrical equipment that were not designed to be fitted together adaptér, redukce, mezikus, spojník

adjust verb to change sth slightly přizpůsobit, nastavit, trochu upravit

affect verb (~ sb/sth) to make sb/sth change in a particular way; to influence sb/sth ovlivnit (koho/co), působit na (koho/co)

algorithm noun [C] a set of steps or instructions for solving a particular problem algoritmus, sled operací

align verb to arrange things in a straight line seřadit, srovnat

animation noun [C] a moving cartoon animace, kreslený film

antenna noun [C] a piece of equipment on a mobile phone, etc. that is used for sending and receiving communications signals anténa

appear verb to come into view so that you can see sb/sth objevit se

application noun [C] a program that is designed to do a particular job aplikace, aplikační program

ASCII abbr American Standard Code for Information Interchange; a code used to represent English characters as numbers so that data can be moved between computers that use different programs ASCII tabulka, Americký normovaný kód pro výměnu informací

attachment noun [C] a document or file that you send to sb using e-mail příloha

audio adj connected with the recording of sound zvukový, audio

automatically adv happening by itself, without needing a person to operate any controls samočinně, automaticky

B

background noun [C] the picture or colour on the first screen that appears when you turn on the computer (= **the desktop**) pozadí, plocha

back-up noun [U,C] a copy of a computer file, etc. that can be used if the original is lost or damaged záloha, záložní soubor

► **back sth up phrasal verb** to make a copy of a computer file, program, etc. that can be used in case the main one fails or needs extra support zálohovat, vytvářet rezervní kopii

band mode noun [C] a control or setting on a mobile phone which can be set at 'digital' or 'dual' režim použití/nastavení pásem

bandwidth noun [C,U] the amount of data that can be sent or received in a fixed amount of time by a communications channel, for example wires or radio waves. The higher the bandwidth, the faster the communications channel can transmit the data. šířka pásma

bill noun [C] a piece of paper that shows you how much money you owe sb for goods or services účet, faktura

binary adj using only 0 and 1 as a system of numbers binární; **the binary system** binární, dvojkový

blink verb (used about a light, text etc.) to come on and go off again quickly blikat

Broadband noun [U] a communications medium that allows several channels of information, such as cable TV and Internet access, to pass through a single cable at the same time širokopásmové médium, síť

browse verb to look for or look at information on the Internet brouzdat se Internetem, prohlížet síť Internet, vyhledávat informace na Internetu

browser (also Web browser) noun [C] a program that lets you look at documents on the Internet prohlížeč

button noun [C] (on computer screens) a small box that a user clicks, using a mouse, to tell the computer to do sth. A mouse also has left and right buttons. tlačítko

C

carbon copy noun [C] (abbr cc) a copy of a letter, an e-mail, etc. that is sent to sb else as well as the person it is addressed to kopie, duplikát

categorize verb to divide people or things into groups rozřídít, kategorizovat

CD-rewriter noun [C] (abbr CD-RW) a device that can be attached to a computer and that can read and write to rewritable disks (přepisovací CD) vypalovací CD mechanika

CD-ROM abbr compact disc read-only memory; a CD, for use on a computer, which has data recorded on it. The data cannot be changed or removed, unlike CD-RW disks, on which data can be changed. CD-ROM, lisované CD

character noun [C] a single letter, number or space that is typed in a computer dokument znak

chat room noun [C] a virtual room on the Internet where people can communicate with each other chatovací místnost, místnost

click verb click (sth/on sth) to press one of the buttons on a mouse to start an action on screen: **to click (on)**

a button/a hyperlink kliknout, klepnout (na něco)

client noun [C] 1 a computer that is linked to a server and so can connect to a network to ask for files such as e-mail messages, Web pages and programs, and can also access stored data klient 2 a person who uses the services or advice of a professional person or an organization klient/ka, zákazník/zákaznice

clip art noun [U] electronic images which you can download from the Internet or copy from CD-ROMs hotové (připravené) obrázky, klipart

clipboard noun [C] a file or memory area where computer data is kept for a short time while the user cuts or copies sth from an open document schránka

code noun [U] a set of written computer instructions kód, program, předpis

coding system noun [C] a way of representing data kódovací systém

combine verb to join or mix two or more things together spojovat, kombinovat, slučovat

command noun [C] an instruction that tells a computer what to do příkaz

commerce noun [C] the business of buying and selling things obchod, obchodování

communication noun [U] the act of sharing or exchanging information, ideas or feelings komunikace, přenos

compatible adj able to be used together kompatibilní, slučitelný

component noun [C] one of several parts of which a machine, etc. is made díl, komponenta

compose verb to produce a piece of writing, etc. vytvořit, napsat

computer programmer noun [C] a person whose job is to write programs for a computer programátor/ka

confident *adj* feeling or showing that you are sure about your own abilities, opinions, etc. sebejistý

confusing *adj* difficult to understand; not clear nejasný, matoucí

connection *noun* [C,U] a point, especially in an electrical system, where two parts connect; the state of being connected together spojení, propojení, kontakt

consistent *adj* not changing; always having the same opinions, standards, etc. konsistentní, důsledný, zásadový

consumer *noun* [C] a person who buys things or uses services spotřebitel/ka, zákazník/zákaznice

convenient *adj* suitable or practical for a particular purpose; not causing difficulty vhodný, vyhovující

copyright law *noun* [C,U] a law which gives sb the legal right to print, copy, etc. a piece of original work autorské právo

counter *noun* [C] an electronic device or computer program for counting sth počítadlo

CPU *abbr* **central processing unit**; the part of a computer that controls all the other parts of the system, such as memory, speed and power supply procesor, centrální procesorová jednotka

crash *verb* (used about a computer) to suddenly stop working zhroutit se, spadnout, havarovat

cross-platform *adj* (used about programs or hardware) that can be used in different **operating systems** určený pro více operačních systémů, multiplatforma

cursor *noun* [C] the small flashing mark on a computer screen that shows where the next **character** (= letter or number) on the screen will be displayed kurzor

custom *noun* [C,U] a way of behaving which a particular group or society has had for a long time zvyk

cut *verb* to remove sth or part of sth on a computer screen vyjmout

cyberspace *noun* [U] the **virtual** place where electronic messages, pictures, etc. exist while they are being sent between computers kybernetický prostor, pomyslný svět počítačových sítí, cyberspace

D

data *noun* [U] information that is stored by a computer data, údaje

database *noun* [C] a collection of data organized in a way that allows you to **access**, **retrieve** and use it databáze, soubor dat

database administrator *noun* [C] a person whose job is to design and manage a database administrátor/správce databáze

deal with sth *phrasal verb* to carry out a task or take care of sth zabývat se něčím

decrease *verb* to make sth smaller or less snížit, zmenšit

default *noun* [U, C] what usually happens or appears on a computer screen if you do not make any other choice or change: *You can change the default settings* ► standardní, implicitní, výchozí ► **default** *verb* nastavit do výchozího, implicitního stavu

delete *verb* to remove sth that has been stored on a computer vymazat, odstranit

design *noun* [C,U] (the process or skill of making) a drawing or plan that shows how sth new will be made, how it will work, etc. navrhnout, vytvořit

desktop *noun* [C] the first screen that appears when you turn on your computer and which displays icons that represent files, folders, documents, etc. pracovní plocha, desktop

desktop publishing (*abbr* DTP) *noun* [U] using a personal computer to produce books, magazines, etc. publikační činnost na počítači, DTP

detachable *adj* that can be taken off rozkládací, výměnný

develop *verb* to make sth grow slowly, increase or change into sth else vyvinout, rozvinout

device *noun* [C] a tool or a piece of equipment made for a particular purpose zařízení

dialog box *noun* [C] a box that appears on a computer screen asking you to choose what you want to do next by typing or clicking buttons dialogové okno/rámeček

digital *adj* using an electronic system that uses the numbers 1 and 0 to store **data**: *a digital camera* digitální

dimension *noun* [C] a measurement in space, for example the height, width or length of sth dimenze rozměr

directory *noun* [C] a list of the files or programs stored on a computer's hard drive adresář

Display *noun* [sing] a particular feature of **Windows**® that lets you change the way your computer screen looks by choosing your own background, screen saver, etc. zobrazení, displej

display screen *noun* [C] the window where words, pictures, etc. are shown on a mobile phone displej

distance learning *noun* [U] the act of studying a subject or preparing for an exam from your home, away from a school or university distanční/dálkové studium

DNS *abbr* **Domain Name Service**; an Internet service that reads an e-mail address and translates it into a number (**the IP address**) that matches the e-mail address služba doménových jmen, služba DNS

domain name *noun* [C] an **IP** (= **Internet Protocol**) address, written using text. It must have at least two parts, for example 'hotmail.com'. doménové jméno

double-click *verb* (**double-click sth/on sth**) to press one of the buttons on a mouse twice quickly in order to start an action on screen: *double-click (on) a button/hyperlink* dvojklik, dvojití kliknutí myši

download *verb* to copy data, such as a file, Web page or computer program from the Internet onto your computer stáhnout

draft *noun* [C] a piece of writing, etc. which will probably be changed and improved before the final version koncept

drive *noun* [C] the part of the computer that reads and stores information on disks disková jednotka

drop-down menu *noun* [C] a list of possible choices that appears on a computer screen when you click on a title at the top roletová nabídka

dual *adj* having or using two parts or aspects duální, dvojný, dvojitý

E

e-commerce *noun* [U] the buying and selling of goods and services on the Internet internetové obchodování, obchodování po Internetu

edit *verb* to prepare a piece of text to be published, making sure that it is correct, the right length, etc. editovat, upravit

else *adv* (used after words formed with any-, no-, some-, and after question words) another, different person, thing or place jiný

e-mail (also **email**) *noun* [C,U]

1 [U] a way of sending electronic messages or data from one computer to another elektronická pošta 2 [C,U] a message or messages sent by e-mail elektronický dopis, email ► **e-mail** *verb* poslat elektronickou poštou/emailem

emoticon *noun* [C] a group of keyboard symbols that represent the expression on sb's face, used in e-mail, etc. to show the feelings of the person sending the message, for example :-) represents a smiling face emotikon (smajlík je druh emotikonu)

empty *adj* with nothing inside prázdný

EPS *abbr* Encapsulated Post Script; EPS is part of the Adobe® Systems file format that you can use with most desktop publishing and image editing programs speciální formát výměny souborů vyvinutý firmou ADOBE

erase *verb* to remove all or part of an image in an image editing program vymazat

exclude *verb* to leave out or not include sb/sth in sth vyřadit, vyloučit

existing *adj* that is already there or being used; present přítomný, existující

export *verb* to format data so that it can be used by another application exportovat

e-zine *noun* [C] an interactive magazine on the Internet elektronický časopis

F

faceplate *noun* [C] the front part of a mobile phone čelní část mobilu

FAQ *abbr* (used in writing) frequently asked question(s) časté dotazy, často kladené otázky

feature *noun* [C] something important, interesting or typical of a place or thing znak, charakteristika, vlastnost

fee *noun* [C] the money you pay for a service or for professional advice poplatek

field *noun* [C] a text box where you type in words or data pole, prostor, oblast

file *noun* [C] a collection of information, such as a Word document or a picture, which is stored in a computer, under a particular name soubor

file extension *noun* [C] the last part of a file name, which shows you the format of the file, for example .avi for video, .doc for MS Word files, etc. přípona souboru

fit *verb* to be the right size or shape for sb/sth pasovat, hodit se

flame *noun* [C] (slang) a hurtful or insulting message that is sent to sb on the Internet agresivní, štvavá emailová zpráva ► **flame** *verb* agresivně, urážlivě reagovat prostřednictvím emailu

Flash™ *noun* [U] an interactive animation technology developed by Macromedia Inc flash (interaktivní animační technologie) flash, flashová interaktivní animace

flip cover *noun* [C] a cover for a mobile phone that you can open or close by turning it over odklápěcí kryt

floppy disk *noun* [C] a flat disk inside a plastic cover, that is used to store information (data) in a form that a computer can read, and that can be removed from the computer disketa

folder *noun* [C] a place where a number of computer files or documents can be stored together adresář, složka

font *noun* [C] the particular style of a set of letters that are used in printing, etc., such as Times New Roman font, typ písma

format *verb* to change or arrange text in a particular way on a page or screen formátovat, upravit, uspořádat

frame *noun* [C] 1 (in videoconferencing) a single image in a video clip okénko, políčko, snímek 2 (in HTML) a box which divides a browser into different sections. Each frame is a different Web page. rámeček 3 (in DTP applications) a box containing text or picture sloupek, pole

freeware *noun* [U] software which you can download free from the Internet, without having to pay for it programy poskytované zdarma

FTP *abbr* File Transfer Protocol; a set of rules that lets you move files from one place to another over a network. An FTP server is the computer that uploads and downloads files. pravidla, předpis pro přenos souborů po síti

function *noun* [C] the purpose or special activity of sth/sb funkce, úloha, úkol

G

generate *verb* to create or produce sth generovat, tvořit, vyvíjet

GIF *abbr* Graphics Interchange Format; a file format that is good for pictures or images that only use a few colours formát pro výměnu jednoduchých grafických dat

gigabyte *noun* [C] (*abbr* GB) a unit of measurement used to measure the size of the hard disk. 1 gigabyte = 1,024 megabytes. gigabyte, gigabajt

gigahertz *noun* [C] (*abbr* GHz) a unit for measuring the speed of a CPU. One GHz represents one billion cycles per second. gigahertz

graphics *noun* [pl] pictures or images that are used especially in the design of magazines, Web pages, etc. grafika

guarantee *noun* [C] a firm promise that sth will be done or that sth will happen záruka

H

hard disk *noun* [C] a disk inside a computer that stores all the data and programs in the computer pevný disk

hardware *noun* [U] the machinery and electronic parts of a computer system that you can touch, such as the keyboard, the CPU, etc. pevná část/pevné části počítače

high level language *noun* [C] a programming language which is closer to human language than low-level computer languages, such as machine language vyšší programovací jazyk

highlight *verb* to mark part of a text with a special coloured pen, or to mark an area on a computer screen to emphasize it or make it easier to see zvýraznit

home page *noun* [C] the first of a number of pages of information on the Internet that belongs to a person or an organization. A home page contains connections (links) to other pages of information. domovská/výchozí/počáteční stránka

HTML *abbr* Hyper Text Mark up Language; a system (a Web authoring language) used to create documents for the World Wide Web hypertextový značkový programovací jazyk

HTTP *abbr* Hyper Text Transfer Protocol; the protocol (= rules) used to send and receive data on the World Wide Web pravidla pro přenos hypertextových informací

hyperlink *noun* [C] a connection to a Web page or part of a Web page internetový odkaz, hyperlink

I

icon *noun* [C] a small symbol on a computer screen which represents a program, or a file ikona, zástupce

illegal *adj* against the law nelegální, protiprávní

image *noun* [C] a copy or picture of sth seen on a computer obraz

image editing tool *noun* [C] an instrument that is used for editing an image nástroj k úpravě obrazu

import *verb* to use data produced by another application importovat, přenést

income *noun* [C,U] the money that you receive regularly as payment for your work příjem, plat

incoming *adj* arriving somewhere, or being received příchozí, přicházející

increase *verb* to make sth bigger or greater zvýšit

information technology (*abbr* IT) *noun* [U] the study or use of electronic equipment, especially computers, for collecting, storing and sending out information informační technologie

input *noun* [U] the act of putting information into a computer vstup, input

insert *verb* to put sth into sth or between two things vložit

instant *adj* happening immediately okamžitý

instead of *adv, prep* in the place of sb/sth místo čeho

integrate *verb* to join things together so that they become one thing or work together integrovat, sloučit

interact *verb* (used about a computer system and its user) to communicate directly with each other *vzájemně působit* ► **interaction** *noun* [U,C] součinnost

interactive *adj* involving direct communication between a computer and the person using it *interaktivní, vzájemně působící*

Internet *noun* [sing] (**the Internet**) a worldwide network that connects millions of computers *Internet, celosvětová informační síť*

Internet Protocol Address (also **IP address**) *noun* [C] a number used to identify a computer or device on a network *jedinečná adresa počítače připojeného na Internet pomocí internetového protokolu*

invasion *noun* [C] the action of entering a place where you are not wanted and disturbing sb: *Such actions are an invasion of privacy.* *invaze, narušení, příchod, vpád*

ISDN *abbr* **Integrated Services Digital Network**; an international communications standard for sending data over digital telephone lines *sdužené služby digitálních sítí, ISDN*

J

JavaScript *noun* [U] a simple programming language that allows **Web authors** to design interactive **Web pages** *JavaScript, jednoduchý počítačový jazyk*

JPEG *abbr* **Joint Photographic Expert Group**; a file type for storing photographs and images *formát/typ souboru pro výměnu/uchovávání fotografií a obrázků*

junk mail *noun* [U] advertisements, etc. sent by post to people who have not asked for them *nevyžádaná/reklamní pošta*

K

keyboard *noun* [C] the set of buttons (**keys**) that you press to operate a computer *klávesnice (počítače)*

keypad *noun* [C] a very small keyboard or set of buttons used for operating a small electronic device such as a mobile phone *klávesnice (na mobilním telefonu, kalkulačce)*

keyword *noun* [C] a word or phrase that you type in when using a **search engine** to look for information on the Internet *klíčové slovo*

L

LAN *abbr* **local area network**; a network of computers within a single building or group of nearby buildings *lokální síť*

link *verb* to make a connection between two or more people or things *spojit, propojit*

locate *verb* to find the exact position of sb/sth *určit polohu*

location *noun* [C] a place where sth happens or exists *poloha, umístění*

logical operator *noun* [C] a word (such as *and, or, not*) that is used in programming languages, when using **search engines**, etc. to give a computer more exact instructions about what it should look for or do *logický operátor*

M

machine language *noun* [C] a low-level computer language that is only made up of 1s and 0s. It is the only language that a computer understands. *strojový kód*

mail server *noun* [C] a computer and/or software that runs an e-mail system *poštovní server*

main *adj* most important *hlavní*

manual *adj* done or controlled by hand rather than automatically *ruční, manuální*

maximize *verb* to make one window on a computer screen bigger in size, so that it covers the whole screen *maximalizovat, zvětšit*

means *noun* [C] a method of doing sth *způsob, metoda*

megabyte *noun* [C] (*abbr* **MB**) a unit for measuring computer memory. 1 megabyte = 1,048,576 bytes. 1 byte = 1 single typed letter, number or space (**character**). *megabajt, megabyte*

megahertz / / *noun* [C] (*pl* **megahertz**) (*abbr* **MHz**) a unit for measuring the speed of a **CPU**. One **MHz** represents one million cycles per second. *megahertz*

menu bar *noun* [C] a row of words or commands (**File, Edit**, etc.) that are shown at the top of a computer screen *nabídková lišta, základní nabídka*

minimize *verb* to make a window on a computer into an **icon** *minimalizovat, zmenšit na lištu*

mobile phone (also **mobile**) *noun* [C] a small telephone without any wires that works by radio and that you can carry around with you *mobilní telefon*

modem *noun* [C] a device that connects a computer to the Internet. It changes computer data into sound which can be sent over telephone lines. *modem*

monitor *noun* [C] a separate part of a **PC** with a large screen that shows information from the computer *obrazovka, monitor*

mouse *noun* [C] a small device that you move across a surface with your hand to control the movement of the **cursor** *myš*

multilingual *adj* for or including people of many different languages and races *mnohojazyčný*

multimedia *adj* using sound, pictures and video in addition to text on a screen *multimediální*

multiple *adj* involving more than one person or thing; having many parts *mnohonásobný, vícenásobný*

N

narrow *verb* to make sth smaller or less wide *zúžit*

navigate *verb* to use a map, etc. to move around a place or find your way somewhere *vést, řídit, navigovat*

navigation *noun* [U] the ability to find your way easily around somewhere/something *navigace, navádění*

navigation bar *noun* [C] the list of words or images at the top, bottom or side of a **home page** that shows you where to find everything on a **website** *navigační lišta*

network *noun* [C] a number of computers and other devices that are connected together so that equipment and information can be shared *počítačová síť*

notebook *noun* [C] (also **laptop**) a small personal computer that you can carry *přenosný počítač (obv. malý)*

O

offline *adj, adv* not connected to the Internet *nepřipojený k Internetu*

online *adj, adv* connected to the Internet *připojený k Internetu*

online community *noun* [C] a group of people who all have sth in common and who meet and communicate regularly on the Internet *internetová komunita*

operate *verb* to manage or use sth; to do business *obsluhovat, ovládat; provádět činnost, působit*

optional *adj* that you can choose to do or not do *volitelný, doplňkový*

organize *verb* to put sth in order; to tidy sth *srovnat, uspořádat*

original *adj* new and interesting; different from its type *originální, svérázný*

originate *verb* to happen or appear for the first time in a particular place or situation *pocházet, vznikat, vzniknout*

outgoing *adj* going away from a particular place, or being sent *odchozí, výstupní*

output *noun* [U,C] the information that a computer produces *výstup*

P

- paint** *verb* to electronically fill an area with colour using an **image editing tool** vybarvit
- password** *noun* [C] a secret word or series of numbers that you type into a **text box** in order to use a program or a computer heslo
- paste** *verb* to copy or move text or graphics into a document from somewhere else vložit
- PC** *abbr* **personal computer**; the general term used for a computer, which usually consists of a monitor, a tower, a keyboard and a mouse osobní počítač
- peer-to-peer** *adj* from one individual computer user to another, without using a central **server** rovnocenný
- performance** *noun* [U] how well or badly a computer, machine, etc. works or does sth výkon
- peripheral** *noun* [C] any piece of **hardware** (= machinery, etc. that forms part of or connects to a computer) apart from the **CPU (central processing unit)** and the working memory (**RAM**) periférie, periferní zařízení
- personal information** *noun* [U] details about yourself; where you live, your phone number, etc. osobní informace/data
- personalize** *verb* to design or change sth so that it is suitable for the needs of one particular person přizpůsobit, zosobnit
- PICT** *abbr* a file format for **graphics**, designed for **Apple Macintosh** computers grafický formát používaný firmou Apple
- plug-in** *noun* [C] a program, a file or **hardware component** that adds a specific feature to a computer system zásuvný/doplňkový modul
- pointer** *noun* [C] a small arrow on a computer screen that you move by moving the mouse ukazatel
- pop-up ad** *noun* [C] an advertisement that suddenly appears when you are surfing the Internet vyskakovací reklama
- Post Office Protocol** *noun* [U] a system of Post Office rules about the correct way to behave řád poštovního úřadu
- printer** *noun* [C] a machine that is connected to a computer and that prints on paper tiskárna
- privacy** *noun* [U] the state of not being seen or disturbed by other people soukromí
- privacy policy** *noun* [C] a plan of action agreed by a company, which promises that any personal information you give to that company will not be passed on to anyone else zásady ochrany soukromých dat
- procedure** *noun* [C, U] a way of doing sth procedura, postup

- process** *verb* (used about a computer) to read data and use it to perform a series of tasks (**operations**) postup, chod
- program** *verb* to give a set of instructions to a computer to make it perform a particular task program
- protocol** *noun* [C] a system of rules for transmitting data between two devices, for example **Post Office Protocol** protokol, řád, řídicí postup

R

- RAM** *abbr* **random access memory**; computer memory in which data can be changed or removed and then looked at in any order. When you switch the computer off, you lose all the data in the **RAM**. operační paměť
- random** *adj* done, chosen, etc. without sb thinking or deciding in advance what is going to happen náhodný
- real time** *noun* [U] the fact that there is only a very short time between a computer system receiving information and dealing with it, so that things almost happen live reálný čas
- recipient** *noun* [C] a person who receives sth příjemce
- Recycle Bin** *noun* [sing] the folder in **Microsoft Windows®** where files or programs that have been deleted or removed are stored koš
- register** *verb* to put your name on an official list to ask for or join sth zaregistrovat se
- related** *adj* (~ to) connected with sb/sth související (s čím), týkající se (čeho)
- relevant** *adj* connected with what is happening or being talked about příslušný, náležitý
- reliable** *adj* that you can trust spolehlivý, věrohodný
- removable disk** *noun* [C] a disk that stores data and that can be taken out of the computer and carried about with you výměnný disk
- restore** *verb* to put sth back into the position or condition it was in before obnovit
- retailer** *noun* [C] a person or company who sells goods to the public koncový prodejce
- retrieve** *verb* (used about a computer) to find information that has been stored znovu vyhledat, vyvolat, obnovit
- ring tone** *noun* [C] the sound or music that you program your mobile phone to play in order to tell you that sb is phoning you vyzváněcí tón/melodie
- rotate** *verb* to make sth turn in a circle around a central point otáčet
- run** *verb* to use a computer program spustit, používat

S

- save** *verb* to make a computer store and keep data uložit
- Save as type** *noun* [U] the instruction or command that tells a computer how (= in what **file format**) you want it to store a particular file uložit jako...
- Save in** *noun* [U] the instruction or command that tells a computer where (= on which **drive**, in which **folder**, etc.) you want it to store or keep a file uložit do ...
- scanner** *noun* [C] a piece of computer hardware that can read images on paper and change the information into data that a computer can use skener
- screen saver** *noun* [C] a program that runs a moving image on a computer screen when the keyboard and the mouse are not being used spořič obrazovky
- scroll bar** *noun* [C] a tool on a computer screen that you use to move the text up and down or left and right posuvná lišta
- scroll key** *noun* [C] one of the buttons (**keys**) on a mobile phone which you press in order to move up or down inside the display screen posuvné tlačítko
- search** *verb* to examine sth carefully because you are looking for sth vyhledat ► **search** *noun* [C] vyhledávání
- search engine** *noun* [C] a program (such as **Google™** or **Alta Vista™**) that lets you search the **World Wide Web** for information vyhledávací stroj
- secure** *adj* safe; well protected or locked bezpečný
- security** *noun* [U] the state of being safe and protected from danger, thieves, etc. bezpečnost
- server** *noun* [C] a central computer that lets people access information on a network and that stores data and programs centrally. There are many types of servers, such as **POP3 servers**, **network servers** and **Web servers**. server, řídicí počítač sítě
- setting** *noun* [C] one of the positions of the controls of a computer that control the way sth looks or works and that can be changed by the user: *paragraph settings* nastavení
- share** *verb* to divide sth between two or more people sdílet
- shareware** *noun* [U] **software** which you can **download** from the Internet without having to pay for it until you have tried it for a time and decided that you want to continue to use it volně šířitelné programy

shortcut *noun* an icon that opens a program. A **shortcut key** is a keyboard operation that starts a command (for example pressing **Ctrl** and **S** together to save a document). An **underscore** (e.g. Save) shows a shortcut key in the **menu bar**. Shortcuts vary between computers and programs. zástupce, klávesová zkratka

simulation *noun* [C,U] the creating of certain conditions that exist in real life using computers, etc., usually for study or training purposes simulace, napodobení

small talk *noun* [U] polite conversation, for example at a social event, about unimportant things společenská konverzace

SMS *abbr* **Short Message Service** (or **Simple Message Service**); a service for sending text messages on mobile phones systém krátkých textových zpráv

software *noun* [U] the programs used by a computer software, programové vybavení

source *noun* [C] a place, person or thing where sth comes or starts from or where you can get sth zdroj, původ

spam *noun* [U] advertising material, etc. that is sent by e-mail to people who have not asked for it nevyžádaný e-mail

special effects *noun* [pl] effects that can be created by computer graphics speciální efekty

specific *adj* clear and exact charakteristický, specifický, upřesňující

specification *noun* [C] a detailed description of how sth is, or should be, designed or made specifikace, popis

stand for sth *phrasal verb* to be an abbreviation or symbol of sth zastupovat co

stand-alone *adj* able to be operated on its own without being connected to a larger system nezávislý, samostatný

standard *adj* normal or average standartní, běžný

store *verb* to keep information or data in a computer's memory uchovávat

structure *verb* to plan or build sth in an organized way sestavit, konstruovat

stylish *adj* fashionable and attractive stylový, moderní

subject *noun* [C] the topic or heading of an e-mail; the person or thing that is being talked about předmět, subjekt

support *noun* [C] help and encouragement that you give to a person or thing podpora

surf *verb* to look for or look at information on the Internet surfovat, procházet se, prohlížet si

swap *verb* to give sth to sb else in exchange for sth prohodit, odložit, vyměnit

system *noun* [C] a particular way of doing sth metoda, sestava, systém, zřízení

T
techno-nerd *noun* [C] a person who spends all his/her time on the Internet or working with new technology technoid, člověk posedlý prací na počítači či prací s technikou

template *noun* [C] a plan of sth that is used as a model for producing other similar examples šablona

text box *noun* [C] a box that appears on a computer screen where a user can type in text or information textové okno, textové pole

text editor *noun* [C] a program, such as *Notepad*, that allows you to write and edit text files textový editor

text message *noun* [C] a written message that is sent from one mobile phone to another textová zpráva, SMS

text wrap *noun* [U] the act or process of arranging words around a picture or inside a shape in DTP programs způsob umístění textu (vzhledem k obrázku atd.)

thesaurus *noun* [C] a book that is like a dictionary, but in which words are arranged in groups that have similar meanings lexikon, oborově uspořádaný slovník

3-D *adj* having length, width and height trojrozměrný, 3-D

TIFF *abbr* **Tagged Image File Format**; a file format for storing photographs and images formát pro ukládání fotografií a obrázků ve vysoké kvalitě

tool *noun* [C] a thing that helps you to do your job or to achieve sth nástroj, prostředek

toolbar *noun* [C] a row of symbols (**icons**), usually below the **menu bar**, that represent the different commands or tools that a user needs to use a program panel nástrojů

tower *noun* [C] a metal box that contains the **CPU**, **hard disk drive** and power supply for a **PC** počítačová skříň v provedení věž

transaction *noun* [C] a piece of business that is done between people transakce, obchodní případ

transfer *verb* to move sth from one place to another přenést, přemístit, přepravit

translate *verb* to change sth written from one language into another přeložit

transmission *noun* [U] the action of sending sth out from one person, machine or thing to another přenos, převod, vysílání

trial membership *noun* [C] the state of being a member of a group, club, organization, etc. for a short period of time as a test, so that you can decide if you would like to continue permanently zkušební členství, členství na zkoušku

U
underscore *verb* to underline sth podtrhnout ► **underscore** *noun* [C] podtržnutí, podtržítka

unsolicited *adj* not asked for nevyžádaný

untitled *adj* having no title or name. A **graphics program** will usually store a file as 'untitled' if no other name is given. neoznačený, bez názvu

upload *verb* to copy a computer file from one computer system to another, usually on the Internet odesílat data (po Internetu)

URL *abbr* **Uniform/Universal Resource Locator**; the address of a **World Wide Web** page. URLs connect files across the **Web**. internetová adresa

utility *noun* [C] a program or part of a program that does a particular task or service obslužný program

V
videoconferencing *noun* [U] a system that allows people in different parts of the world to have a meeting by watching and listening to each other using video screens videokonference

view *verb* to look at or be able to see sth prohlížet, dívat se

virtual *adj* made to appear to exist virtuální, fiktivní

virtual reality *noun* [U] images created by a computer that appear to surround the person looking at them and seem almost real virtuální realita

virus *noun* [C] a computer program that attaches itself to another program in order to destroy files or damage the **hard disk** of the computer počítačový virus

voicemail *noun* [U] an electronic system which can store telephone messages, so that sb can listen to them later hlasová schránka

W
Web-authoring *noun* [U] the process of creating **Web pages** by writing **HTML code** (= an authoring language) publikování na internetu (proces vytváření a zveřejňování webových stránek)

Web-based *adj* connected to, or made available via, the Internet and the **World Wide Web** internetový, webový

Web camera (also **Webcam**; **webcam**)
noun [C] a video camera connected to a computer that is connected to the Internet, so that its images can be seen by Internet users webová kamera

Web design *noun* [U] the job or activity of drawing or planning **Web pages**
navrhování WWW stránek

Web page *noun* [C] a collection of text, pictures, sound etc. that you see in a window on your screen when you visit a **website**. A **website** consists of several **Web pages**. webová stránka

website *noun* [C] a place connected to the Internet, where a company, an organization, etc. puts information that can be found on the **World Wide Web**
webové místo

word processor *noun* [U] **Wireless Fidelity**; a wireless technology for computers bezdrátová síť

wire cable *noun* [C] a type of cable used to connect computers napájecí/ přívodní/síťová šňůra/kabel

word processor *noun* [C] a program or computer that lets you carry out word-processing functions textový editor

(the) World Wide Web (also **the Web**)
noun [sing] (*abbr* WWW) a worldwide collection of electronic documents formatted in HTML web, WWW, dokumenty na internetu ve formátu HTML